

**ANNUAL INFORMATION REPORT**  
**FOR THE YEAR 2020**  
**SALISBURY HEIGHTS METROPOLITAN DISTRICT**

Pursuant to Section VII of the Service Plan for Salisbury Heights Metropolitan District (“District”) approved by the Town of Parker, Colorado on March 3, 2014, the following report of the District’s activities from January 1, 2020 to December 31, 2020 is hereby submitted.

**1. A narrative summary of the progress of the District in implementing its Service Plan for the report year:**

During 2020, the District continued implementing its Service Plan and is proceeding as planned.

**2. Except when exemption from audit has been granted for the report year under the Local Government Audit Law, the audited financial statements of the District for the report year including a statement of financial condition (i.e., balance sheet) as of December 31 of the report year and the statement of operations (i.e., revenues and expenditures) for the report year:**

The District’s 2020 Audit has not yet been completed; it will be filed as a supplement to this report upon completion.

**3. Unless disclosed within a separate schedule to the financial statements, a summary of the capital expenditures incurred by the District in development of Public Improvements in the report year, as well as any Public Improvements proposed to be undertaken in the five (5) years following the report year:**

Please see the audit and budget.

**4. Unless disclosed within a separate schedule to the financial statements, a summary of the financial obligations of the District at the end of the report year, including the amount of outstanding Debt, the amount and terms of any new Debt issued in the report year, the amount of payment or retirement of existing Debt of the District in the report year, the total assessed valuation of all taxable properties within the District as of January 1 of the report year, and the current mill levy of the District pledged to Debt retirement in the report year:**

On May 3, 2017, the District issued General Obligation Limited Tax (convertible to Unlimited Tax) Bonds, Series 2017A and Subordinate General Obligation Limited Tax Bonds, Series 2017B for the purpose of funding and reimbursing a portion of the costs of certain public improvements. The Assessed Value for 2020 was \$4,426,500. A mill levy of 47.678 was imposed in 2020 for collection in 2021 for debt retirement. See Audit for outstanding debt and payment schedule.

The District did not issue any new debt in 2020.

**5. The District’s budget for the calendar year in which the annual report is submitted:**

Attached hereto as **Exhibit A** is the District’s 2021 Budget.

**6. A summary of the residential development in the District for the report year:**

Residential development has been completed pursuant to the Service Plan.

**7. A summary of all fees, charges and assessments imposed by the District as of January 1 of the report year:**

There were no fees, charges or assessments imposed by the District during 2020.

**8. Certification of the Board that no action, event or condition enumerated in Town Code section 10.11.060 has occurred in the report year, or certification that such event has occurred but that an amendment to the Service Plan that allows such event has been approved by Town Council:**

No action, event or condition in Town Code Section 10.11.060 has occurred in 2020.

**9. The name, business address and telephone number of each member of the Board and its chief administrative officer and general counsel, together with the date, place and time of the regular meetings of the Board:**

Board:  
Ken Cleveland  
c/o CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
303-779-5710

District Manager / Chief Administrative Officer:  
Lisa Johnson  
CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
303-779-5710

General Counsel:  
Elisabeth A. Cortese  
McGeady Becher P.C.  
450 E. 17<sup>th</sup> Avenue, Suite 400  
Denver, CO 80203  
303-592-4380

2021 Regular Meeting Date: November 10, 2021 at 9:00 AM at the offices of CliftonLarsenAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, CO 80111

**10. Certification from the Board of the District that the District is in compliance with all provisions of the Service Plan:**

To the best of its knowledge, the District is in compliance with all provisions of the Service Plan.

**11. A copy of the most recent notice issued by the District, pursuant to Section 32-1-809, C.R.S.:**

Attached hereto as **Exhibit B** is the District's 2021 Transparency Notice.

**EXHIBIT A**

**Budget**

## LETTER OF BUDGET TRANSMITTAL

Date: January 25, 2021

To: Division of Local Government  
1313 Sherman Street, Room 521  
Denver, Colorado 80203

Attached are the 2021 budget and budget message for SALISBURY HEIGHTS METROPOLITAN DISTRICT in Douglas County, Colorado, submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on December 10, 2020. If there are any questions on the budget, please contact:

Lisa Johnson, District Manager  
CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
Telephone number: 303-779-5710

I, Lisa Johnson, District Manager of the Salisbury Heights Metropolitan District hereby certify that the attached is a true and correct copy of the 2021 budget.

By: 816F8176E93A48A...

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Lisa Johnson, District Manager

**RESOLUTION NO. 2020-12-01**

**RESOLUTION TO ADOPT BUDGET AND APPROPRIATE SUMS OF MONEY  
RESOLUTION OF THE BOARD OF DIRECTORS OF SALISBURY HEIGHTS  
METROPOLITAN DISTRICT, DOUGLAS COUNTY, COLORADO, PURSUANT TO  
SECTION 29-1-108, C.R.S., SUMMARIZING EXPENDITURES AND REVENUES FOR  
EACH FUND, ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY  
FOR THE BUDGET YEAR 2021**

A. The Board of Directors of Salisbury Heights Metropolitan District (the “**District**”) has appointed Simmons & Wheeler, P.C. to prepare and submit a proposed budget to said governing body at the proper time.

B. Simmons & Wheeler, P.C. has submitted a proposed budget to this governing body for its consideration.

C. Upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 10, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.

D. The budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“**TABOR**”) and other laws or obligations which are applicable to or binding upon the District.

E. Whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

F. The Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget.

G. It is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF  
SALISBURY HEIGHTS METROPOLITAN DISTRICT, DOUGLAS COUNTY, COLORADO:**

1. The budget, as submitted, amended, and summarized by fund, is hereby approved and adopted as the budget of the District for the year stated above.

2. The budget is hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.

3. The sums set forth as the total expenditures of each fund in the budget attached hereto as **Exhibit A** and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

**[SIGNATURE PAGE TO RESOLUTION TO ADOPT BUDGET AND  
APPROPRIATE SUMS OF MONEY]**

RESOLUTION APPROVED AND ADOPTED on December 10, 2020.

**SALISBURY HEIGHTS  
METROPOLITAN DISTRICT**

By: DocuSigned by:  
*Ken Cleveland*  
BC88435AA5E340D...  
\_\_\_\_\_  
President

Attest:

By: DocuSigned by:  
*Lisa Johnson*  
810F8170E95A48A...  
\_\_\_\_\_  
Secretary

**EXHIBIT A**

Budget



**SALISBURY HEIGHTS METROPOLITAN DISTRICT  
2021  
BUDGET MESSAGE**

Attached please find a copy of the adopted 2021 budget for the Salisbury Heights Metropolitan District.

The Salisbury Heights Metropolitan District has adopted three funds, a General Fund to provide for general operating expenditures; a Capital Projects Fund to repay developer advances; and a Debt Service Fund to provide for payments on the outstanding general obligation bonds.

The District's accountants have utilized the modified accrual basis of accounting and the budget has been adopted after proper postings, publications and public hearing.

The primary sources of revenue for the District in 2021 will be property and specific ownership taxes. The District intends to impose a 47.678 mill levy on the property within the District in 2021, of which 9.047 mills will be dedicated to the General Fund and the balance of 38.631 mills will be allocated to the Debt Service Fund.

**Salisbury Heights Metropolitan District**  
**Adopted Budget**  
**General Fund**  
**For the Year ended December 31, 2021**

|                          | Actual<br><u>2019</u> | Adopted<br>Budget<br><u>2020</u> | Actual<br><u>8/31/2020</u> | Estimated<br><u>2020</u> | Adopted<br>Budget<br><u>2021</u> |
|--------------------------|-----------------------|----------------------------------|----------------------------|--------------------------|----------------------------------|
| Beginning fund balance   | \$ 88,576             | \$ 101,393                       | \$ 106,468                 | \$ 106,468               | \$ 124,333                       |
| Revenues:                |                       |                                  |                            |                          |                                  |
| Property taxes           | 39,047                | 38,880                           | 38,677                     | 38,700                   | 40,047                           |
| Specific ownership taxes | 3,916                 | 2,333                            | 2,139                      | 4,200                    | 2,403                            |
| Interest income          | 1,574                 | -                                | 809                        | 1,600                    | 1,000                            |
| Total revenues           | <u>44,537</u>         | <u>41,213</u>                    | <u>41,625</u>              | <u>44,500</u>            | <u>43,450</u>                    |
| Total funds available    | <u>133,113</u>        | <u>142,606</u>                   | <u>148,093</u>             | <u>150,968</u>           | <u>167,783</u>                   |
| Expenditures:            |                       |                                  |                            |                          |                                  |
| Accounting / audit       | 8,921                 | 9,500                            | 3,916                      | 7,500                    | 9,500                            |
| Legal                    | 9,626                 | 15,000                           | 6,044                      | 12,000                   | 15,000                           |
| Insurance                | 3,145                 | 3,500                            | 3,454                      | 3,454                    | 3,700                            |
| Elections                | -                     | 3,500                            | -                          | -                        | -                                |
| Miscellaneous            | 176                   | 1,000                            | 156                        | 300                      | 1,000                            |
| Treasurer's fees         | 586                   | 583                              | 580                        | 581                      | 601                              |
| Management               | 4,191                 | 5,000                            | 1,388                      | 2,800                    | 5,000                            |
| Contingency              | -                     | 103,381                          | -                          | -                        | 131,938                          |
| Emergency reserve (3%)   | -                     | 1,142                            | -                          | -                        | 1,044                            |
| Total expenditures       | <u>26,645</u>         | <u>142,606</u>                   | <u>15,538</u>              | <u>26,635</u>            | <u>167,783</u>                   |
| Ending fund balance      | <u>\$ 106,468</u>     | <u>\$ -</u>                      | <u>\$ 132,555</u>          | <u>\$ 124,333</u>        | <u>\$ -</u>                      |
| Assessed valuation       |                       | <u>4,297,570</u>                 |                            |                          | <u>4,426,500</u>                 |
| Mill Levy                |                       | <u>9.047</u>                     |                            |                          | <u>9.047</u>                     |

**Salisbury Heights Metropolitan District**  
**Adopted Budget**  
**Capital Projects Fund**  
**For the Year ended December 31, 2021**

|                          | Actual<br><u>2019</u> | Adopted<br>Budget<br><u>2020</u> | Actual<br><u>8/31/2020</u> | Estimated<br><u>2020</u> | Adopted<br>Budget<br><u>2021</u> |
|--------------------------|-----------------------|----------------------------------|----------------------------|--------------------------|----------------------------------|
| Beginning fund balance   | \$ 42,027             | \$ -                             | \$ 42,709                  | \$ 42,709                | \$ 42,909                        |
| Revenues:                |                       |                                  |                            |                          |                                  |
| Interest income          | <u>682</u>            | <u>-</u>                         | <u>119</u>                 | <u>200</u>               | <u>-</u>                         |
| Total revenues           | <u>682</u>            | <u>-</u>                         | <u>119</u>                 | <u>200</u>               | <u>-</u>                         |
| Total funds available    | <u>42,709</u>         | <u>-</u>                         | <u>42,828</u>              | <u>42,909</u>            | <u>42,909</u>                    |
| Expenditures:            |                       |                                  |                            |                          |                                  |
| Transfer to Debt Service | <u>-</u>              | <u>-</u>                         | <u>-</u>                   | <u>-</u>                 | <u>-</u>                         |
| Total expenditures       | <u>-</u>              | <u>-</u>                         | <u>-</u>                   | <u>-</u>                 | <u>-</u>                         |
| Ending fund balance      | <u>\$ 42,709</u>      | <u>\$ -</u>                      | <u>\$ 42,828</u>           | <u>\$ 42,909</u>         | <u>\$ 42,909</u>                 |

**Salisbury Heights Metropolitan District**  
**Adopted Budget**  
**Debt Service Fund**  
**For the Year ended December 31, 2021**

|                                    | Actual<br><u>2019</u> | Adopted<br>Budget<br><u>2020</u> | Actual<br><u>8/31/2020</u> | Estimated<br><u>2020</u> | Adopted<br>Budget<br><u>2021</u> |
|------------------------------------|-----------------------|----------------------------------|----------------------------|--------------------------|----------------------------------|
| Beginning fund balance             | \$ 326,264            | \$ 322,131                       | \$ 325,600                 | \$ 325,600               | \$ 206,751                       |
| Revenues:                          |                       |                                  |                            |                          |                                  |
| Property taxes                     | 118,107               | 166,020                          | 165,151                    | 165,500                  | 171,000                          |
| Specific ownership taxes           | 11,846                | 9,917                            | 9,132                      | 18,000                   | 10,260                           |
| Interest income                    | <u>5,631</u>          | <u>388</u>                       | <u>792</u>                 | <u>1,600</u>             | <u>388</u>                       |
| Total revenues                     | <u>135,584</u>        | <u>176,325</u>                   | <u>175,075</u>             | <u>185,100</u>           | <u>181,648</u>                   |
| Total funds available              | <u>461,848</u>        | <u>498,456</u>                   | <u>500,675</u>             | <u>510,700</u>           | <u>388,399</u>                   |
| Expenditures:                      |                       |                                  |                            |                          |                                  |
| Interest expense senior bonds      | 128,975               | 128,975                          | 64,487                     | 128,975                  | 128,425                          |
| Interest expense subordinate bonds | -                     | 156,993                          | -                          | 156,993                  | 35,000                           |
| Bond principal                     | -                     | 10,000                           | -                          | 10,000                   | 20,000                           |
| Treasurer's fees                   | 1,773                 | 2,488                            | 2,477                      | 2,481                    | 2,565                            |
| Trustee / paying agent fees        | <u>5,500</u>          | <u>5,500</u>                     | <u>5,500</u>               | <u>5,500</u>             | <u>5,500</u>                     |
| Total expenditures                 | <u>136,248</u>        | <u>303,956</u>                   | <u>72,464</u>              | <u>303,949</u>           | <u>191,490</u>                   |
| Ending fund balance                | <u>\$ 325,600</u>     | <u>\$ 194,500</u>                | <u>\$ 428,211</u>          | <u>\$ 206,751</u>        | <u>\$ 196,909</u>                |
| Assessed valuation                 |                       | <u>\$ 4,297,570</u>              |                            |                          | <u>\$ 4,426,500</u>              |
| Mill Levy                          |                       | <u>38.631</u>                    |                            |                          | <u>38.631</u>                    |
| Total Mill Levy                    |                       | <u>47.678</u>                    |                            |                          | <u>47.678</u>                    |

I, Lisa Johnson, hereby certify that I am the duly appointed Secretary of the Salisbury Heights Metropolitan District, and that the foregoing is a true and correct copy of the budget for the budget year 2021, duly adopted at a meeting of the Board of Directors of the Salisbury Heights Metropolitan District held on December 10, 2020.

DocuSigned by:

*Lisa Johnson*

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Secretary

**RESOLUTION NO. 2020-12-02**

**RESOLUTION TO SET MILL LEVIES**

**RESOLUTION OF THE SALISBURY HEIGHTS METROPOLITAN DISTRICT  
LEVYING GENERAL PROPERTY TAXES, PURSUANT TO SECTION 39-1-111,  
C.R.S., FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT  
FOR THE 2021 BUDGET YEAR**

A. The Board of Directors of the Salisbury Heights Metropolitan District (the “**District**”) has adopted an annual budget in accordance with the Local Government Budget Law, on December 10, 2020.

B. The adopted budget is attached as Exhibit A to the Resolution of the Board of Directors of the District to Adopt Budget and Appropriate Sums of Money, and such budget is incorporated herein by this reference.

C. The amount of money necessary to balance the budget for general fund expenses from property tax revenue is identified in the budget.

D. The amount of money necessary to balance the budget for debt service fund expenses from property tax revenue is identified in the budget.

NOW, THEREFORE, PURSUANT TO SECTIONS 39-1-111(5) and 39-5-128(1), C.R.S., BE IT RESOLVED by the Board of Directors of the Salisbury Heights Metropolitan District, Douglas County, Colorado, that:

1. For the purpose of meeting all general operating expenses of the District during the 2021 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

2. That for the purpose of meeting all debt retirement expenses of the District during the 2021 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

3. That for the purpose of meeting all contractual obligation expenses of the District during the 2021 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

4. That the Secretary is hereby authorized and directed to immediately certify to the Board of County Commissioners of Douglas County, Colorado, the mill levies for the District as set forth in the District’s Certification of Mill Levies, attached hereto as **Exhibit 1** and incorporated herein by reference, recalculated as needed upon receipt of the final certification of valuation from the County Assessor in order to comply with any applicable revenue and other budgetary limits.

**[SIGNATURE PAGE OF RESOLUTION TO SET MILL LEVIES]**

RESOLUTION APPROVED AND ADOPTED on December 10, 2020.

**SALISBURY HEIGHTS  
METROPOLITAN DISTRICT**

By: DocuSigned by:  
*Ken Cleveland*  
BC88435AA6E340D...  
\_\_\_\_\_  
President

Attest:

By: DocuSigned by:  
*Lisa Johnson*  
816F8176E93A48A...  
\_\_\_\_\_  
Secretary

**EXHIBIT 1**

Certification of Tax Levies



**From:** [Diane Wheeler](#)  
**To:** [Hartman, Trina](#)  
**Subject:** [External] FW: Douglas County Tax Authority Certification  
**Date:** Monday, December 14, 2020 1:08:13 PM

Think Security! This email originated from an external source.



Diane Wheeler  
Simmons & Wheeler, P.C.  
304 Inverness Way South Suite 490  
Englewood, CO 80112  
303-689-0833  
Direct 303-981-0386

**From:** Douglas County Budget Office <budget@douglas.co.us>  
**Sent:** Friday, December 11, 2020 2:01 PM  
**To:** John Simmons <john@simmons-wheeler.com>  
**Cc:** DistrictMLCert@douglas.co.us; Diane Wheeler <diane@simmons-wheeler.com>; Jhenry@specialdistrictlaw.com  
**Subject:** Douglas County Tax Authority Certification

County Tax Entity Code: 4562 DOLA LGID/SID: 66490

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

**TO The County Commissioners of Douglas County, Colorado  
On behalf of the Salisbury Heights Metro District  
the Board of Directors  
of the Salisbury Heights Metropolitan District**

**Hereby** officially certifies the following mills to be levied against the taxing entity's **GROSS** assessed valuation of: **\$4,426,500.00** Note: If the assessor certified a **NET** assessed valuation (AV) different than the **GROSS** AV due to a Tax Increment Financing (TIF) Area the tax levies must be calculated using the **NET** AV. The taxing entity 's total property tax revenue will be derived from the mill levy multiplied against the **NET** assessed valuation of: **\$4,426,500.00**

**Submitted:** John Simmons for budget/fiscal year 2021

| PURPOSE | LEVY | REVENUE |
|---------|------|---------|
|---------|------|---------|

|   |                     |                     |
|---|---------------------|---------------------|
| 1. General Operating Expenses   | 9.047 mills         | \$40,047.00         |
| 2. <Minus> Temporary General Property Tax Credit/<br>Temporary Mill Levy Rate Reduction | -0.000 mills        | -\$0                |
| <b>SUBTOTAL FOR GENERAL OPERATING:</b>  | <b>9.047 mills</b>  | <b>\$40,047.00</b>  |
| 3. General Obligation Bonds and Interest  | 38.631 mills        | \$171,000.00        |
| 4. Contractual Obligations  | 0.000 mills         | \$0                 |
| 5. Capital Expenditures   | 0.000 mills         | \$0                 |
| 6. Refunds/Abatements   | 0.000 mills         | \$0                 |
| 7. Other  | 0.000 mills         | \$0                 |
| 8. Judgment   | 0.000 mills         | \$0                 |
| <b>TOTAL:</b>   | <b>47.678 mills</b> | <b>\$211,047.00</b> |

**THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.).** Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.). Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

**CERTIFY A SEPARATE MILL LEVY FOR EACH BOND, CONTRACT, OTHER, AND/OR JUDGMENT:**

**BONDS**

- Purpose of Issue: \$2,345,000 G O Bonds  
Series: 2017A  
Date of Issue: 2017-05-03  
Coupon Rate: 0.055  
Maturity Date: 2047-12-01  
Levy: 31.260  
Revenue: \$138,372.00
- Purpose of Issue: \$509,000 Subordinate GO Limited Tax Bonds  
Series: 2017B  
Date of Issue: 2017-05-03  
Coupon Rate: 0.0775  
Maturity Date: 2047-12-15  
Levy: 7.371  
Revenue: \$32,628.00

**CONTRACTS**

No Contracts Available

**OTHER**

No Other Available

**JUDGMENT**

No Judgment Available

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**Explanation of Change:**

I, Lisa Johnson, hereby certify that I am the duly appointed Secretary of the Salisbury Heights Metropolitan District, and that the foregoing is a true and correct copy of the Certification of Mill Levies for the budget year 2021, duly adopted at a meeting of the Board of Directors of the Salisbury Heights Metropolitan District held on December 10, 2020.

DocuSigned by:

*Lisa Johnson*

816F8176E93A48A...

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Secretary

**NOTICE AS TO PROPOSED 2021 BUDGET  
AND AMENDMENT OF 2020 BUDGET**

**SALISBURY HEIGHTS METROPOLITAN DISTRICT  
DOUGLAS COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN, pursuant to Sections 29-1-108 and 109, C.R.S., that a proposed budget has been submitted to the Board of Directors of the Salisbury Heights Metropolitan District (the “**District**”) for the ensuing year of 2021. The necessity may also arise for the amendment of the 2020 budget of the District. Copies of the proposed 2021 budget and 2020 amended budget (if appropriate) are on file in the office of the District’s Accountant, Simmons & Wheeler, P.C., 304 Inverness Way South, Suite 490, Englewood, CO 80112, where same are available for public inspection. Such proposed 2021 budget and 2020 amended budget will be considered at a special meeting to be held December 10, 2020 at 10:00 a.m. This meeting will be a virtual/teleconference meeting via Zoom. Any interested elector within the District may, at any time prior to the final adoption of the 2021 budget and 2020 amended budget, inspect the 2021 budget and 2020 amended budget and file or register any objections thereto.

**DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON**

**You can attend the meeting in any of the following ways:**

- 1. To attend via Zoom Videoconference use the link below:**  
<https://zoom.us/j/99795479846?pwd=TUphZFRSb3FPMUxrMUIrUTRhQzdadz09>
  
- 2. To attend via telephone, dial 1-346-248-7799 and enter the following additional information:**
  - a. Meeting ID: 997 9547 9846**
  - b. Passcode: 643002**

**SALISBURY HEIGHTS METROPOLITAN  
DISTRICT**

/s/ Lisa Johnson

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*Published on:* December 3, 2020

Colorado Community Media  
750 W. Hampden Ave. Suite 225  
Englewood, CO 80110

Salisbury Heights Metro District (cla) \*\*  
c/o Clifton Larson Allen  
8390 E Crescent Parkway, Suite 300  
Greenwood Village CO 80111

Description: No. 938400 2021 BUDGET

## AFFIDAVIT OF PUBLICATION

State of Colorado }  
County of Douglas } ss

This Affidavit of Publication for the Douglas County News Press, a weekly newspaper, printed and published for the County of Douglas, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made 12/3/2020, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.



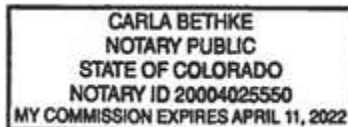
For the Douglas County News-Press

State of Colorado }  
County of Douglas } ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before by the above named Gerard Healey, publisher of said newspaper, who is personally known to me to be the identical person in the above certificate on 12/3/2020. Gerard Healey has verified to me that he has adopted an electronic signature to function as his signature on this document.

20004025550-721804

Carla Bethke  
Notary Public  
My commission ends April 11, 2022



### Public Notice

#### NOTICE AS TO PROPOSED 2021 BUDGET AND AMENDMENT OF 2020 BUDGET

#### SALISBURY HEIGHTS METROPOLITAN DISTRICT DOUGLAS COUNTY, COLORADO

NOTICE IS HEREBY GIVEN, pursuant to Sections 29-1-108 and 109, C.R.S., that a proposed budget has been submitted to the Board of Directors of the Salisbury Heights Metropolitan District (the "District") for the ensuing year of 2021. The necessity may also arise for the amendment of the 2020 budget of the District. Copies of the proposed 2021 budget and 2020 amended budget (if appropriate) are on file in the office of the District's Accountant, Simmons & Wheeler, P.C., 304 Inverness Way South, Suite 190, Englewood, CO 80112, where same are available for public inspection. Such proposed 2021 budget and 2020 amended budget will be considered at a special meeting to be held **December 10, 2020 at 10:00 a.m.** This meeting will be a virtual/teleconference meeting via Zoom. Any interested elector within the District may, at any time prior to the final adoption of the 2021 budget and 2020 amended budget, inspect the 2021 budget and 2020 amended budget and file or register any objections thereto.

**DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS MEETING WILL BE HELD BY VIDEO/TELEPHONIC MEANS WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON**

You can attend the meeting in any of the following ways:

1. To attend via Zoom Videoconference use the link below:  
<https://zoom.us/j/99795479846?pwd=TUphZFRSb3FPMUxrMUlRUTRhcQzdadz09>
2. To attend via telephone, dial 1-346-248-7799 and enter the following additional information:
  - a. Meeting ID: 997 9547 9846
  - b. Passcode: 643002

SALISBURY HEIGHTS METROPOLITAN DISTRICT

/s/ Lisa Johnson

Legal Notice No. 938400  
First Publication: December 3, 2020  
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**EXHIBIT B**

**Transparency Notice**

# Salisbury Heights Metropolitan District

Pursuant to section 32-1-809, Colorado Revised Statutes for Transparency Notices may be filed with Special District Association of Colorado. This information must be provided annually to the eligible electors of the district no later than January 15 of each year.

\*Note that some information provided herein may be subject to change after the notice is posted.

## District's Principal Business Office

|                |   |
|----------------|---|
| <b>Company</b> | CliftonLarsonAllen LLP  |
| <b>Contact</b> | Lisa Johnson, District Manager                                      |
| <b>Address</b> | 8390 E. Crescent Pkwy, Suite 300, Greenwood Village, Colorado 80111 |
| <b>Phone</b>   | 303-779-5710  |

## District's Physical Location

|                 |         |
|-----------------|---------|
| <b>Counties</b> | Douglas |
|-----------------|---------|

## Regular Board Meeting Information

|                 |  |
|-----------------|--|
| <b>Location</b> | CliftonLarsonAllen LLP   |
| <b>Address</b>  | 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado 80111 |
| <b>Day(s)</b>   | November 10, 2020  |
| <b>Time</b>     | 9:00 a.m.  |

## Posting Place for Meeting Notice

|                 |   |
|-----------------|---|
| <b>Location</b> | On a post at the southeast corner of the District |
| <b>Address</b>  | Parker, Colorado                                  |

## Notice of Proposed Action to Fix or Increase Fees, Rates, Tolls, Penalties or Charges for Domestic Water or Sanitary Sewer Services

|                 |  |
|-----------------|--|
| <b>Location</b> |  |
| <b>Address</b>  |  |
| <b>Date</b>     |  |
| <b>Notice</b>   |  |

## Current District Mill Levy

|              |        |
|--------------|--------|
| <b>Mills</b> | 47.678 |
|--------------|--------|

## Ad Valorem Tax Revenue

Revenue reported may be incomplete or unaudited as of the date this Notice was posted.



**Amount(\$)** 204,900 (estimated/ unaudited)

Date of Next Regular Election

**Date** 05/03/2022

Pursuant to 24-72-205 C.R.S

The district's research and retrieval fee is **\$33.58** per hour

**District Policy**

Pursuant to Resolution No. 2014-12-13, which was adopted by the Salisbury Heights Metropolitan District Board of Directors, the District's Official Custodian is authorized to impose the maximum fees set forth in Section 24-72-205(6), C.R.S., as amended from time to time, for all costs incurred on the research and retrieval of public records requested under the Colorado Open Records Act. Copies, printouts, and/or photographs of public records in a format other than a standard page will be charged at actual cost. All requests for copies or inspection of public records must be submitted in writing to the Official Custodian. Upon receipt of a written request, the Official Custodian shall notify the requester if the records are readily available for inspection. If the records are in active use, in storage, or are otherwise not readily available at the time of the request, the Official Custodian shall set a date and time within three (3) working days of the request when such records will be available. If extenuating circumstances exist, then the Official Custodian shall notify the requester of this fact in writing within the initial three (3) working day-period and shall make the records available within seven (7) working days thereafter. Inspections of public records shall take place during regular business hours at the office of the Official Custodian and may not preempt or take priority over previously scheduled official District-related business activities. Copies of public records will be delivered by the Official Custodian to the requester via United States mail, other delivery service, or facsimile only upon receipt of payment for all costs associated with records transmission, or upon making arrangements for receiving payment, unless recovery of all or any portion of such costs or fees has been waived by the Official Custodian. The District may not charge any transmission fees for records delivered via electronic mail. Upon receiving payment or making arrangements for payment, the Official Custodian shall send the records to the requester as soon as practicable, but not more than three (3) working days after receipt of such payment.

**District contact information for open records request:**

CliftonLarsonAllen LLP

Names of District Board Members

**Board President**

**Name** Ken Cleveland

**Contact Info** 8390 E. Crescent Pkwy, Ste 300 Greenwood Village, CO 80111

**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 2**

**Name** VACANT

**Contact Info** 8390 E. Crescent Pkwy, Ste 300 Greenwood Village, CO 80111

**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 3**

**Name** VACANT

**Contact Info** 8390 E. Crescent Pkwy, Ste 300 Greenwood Village, CO 80111

**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 4**

**Name** VACANT  
**Contact Info** 8390 E. Crescent Parkway, Suite 300 Greenwood Village, CO 80111  
**Election** **Yes**, this office will be on the next regular election ballot

**Board Member 5**

**Name** VACANT  
**Contact Info** 8390 E. Crescent Parkway, Suite 300 Greenwood Village, CO 80111  
**Election** **Yes**, this office will be on the next regular election ballot

## Board Candidate Self-Nomination Forms

Any eligible elector of the special district who desires to be a candidate for the office of special district director must file a self-nomination and acceptance form or letter with the designated election official.

## Deadline for Self-Nomination Forms

Self-nomination and acceptance forms or letters must be filed not less than 67 days before the date of the regular election.

## District Election Results

The district's election results will be posted on the website of the Colorado Secretary of State ([www.sos.state.co.us](http://www.sos.state.co.us)) and the website indicated below, if any.

**Website** [www.sos.state.co.us](http://www.sos.state.co.us)

## Permanent Mail-In Voter Status

Absentee voting and Permanent absentee voter status (formerly Permanent Mail-In voter status): Where to obtain and return forms.

For information contact: District General Counsel, McGeady Becher P.C., 450 E. 17th Ave., Suite 400, Denver, CO 80203, (303) 592-4380

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official.

## Notice Completed By

**Name** Trina Hartman  
**Company/District** CliftonLarsonAllen LLP  
**Title** District Administrator  
**Email** [Trina.Hartman@claconnect.com](mailto:Trina.Hartman@claconnect.com)

**Dated**

01/13/2021