

SALISBURY HEIGHTS METROPOLITAN DISTRICT

8390 E CRESCENT PARKWAY, SUITE 300

GREENWOOD VILLAGE, CO 80111

Phone: (303) 779-4525

www.salisburyheightsmetrodistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 9, 2023

TIME: 11:00 a.m.

LOCATION: Via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

ACCESS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGZhYmOyMjgtYTVjMi00YTBiLWEzZmMtMTY0YjVhMDFkMWUz%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%229bf4c29b-a9c8-46b4-a6c0-c1ed7cba4824%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 566 541 40#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Ken Cleveland	President	May, 2025
Lisa Coonts	Treasurer/ Secretary	May, 2027
VACANT		May, 2027
VACANT		May, 2025
VACANT		May, 2025

I. ADMINISTRATIVE MATTERS

- A. Confirm quorum, call to order and present disclosures of potential conflicts of interest.
- B. Confirm location of meeting and posting of meeting notices. Approve agenda.

- C. Review and consider approval of minutes from the August 2, 2023 Special Meeting (enclosure).
- D. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- E. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).
- F. Discuss and consider action on the below items related to District insurance (enclosure).
 - a. Cyber security and increased crime coverage.
 - b. Workers' compensation coverage.
 - c. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
 - d. Authorize renewal of District's insurance and Special District Association ("SDA") membership for 2024.
- G. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

- A. Discuss the potential to refinance the District's outstanding General Obligation (Limited Tax Convertible to Unlimited Tax) Bonds, Series 2017A and Subordinate General Obligation Limited Tax Bonds, Series 2017B and the potential to lower the debt service mill levy.
 - a. Presentation of refinancing options by Piper Sandler & Co. (enclosure).
 - b. Discuss and consider approval of Term Sheet between the District and Bank Central, a division of The Central Trust Bank, as lender.
 - c. Discuss and consider engagement of Piper Sandler & Co. as placement agent.
 - d. Discuss engagement of Bond Counsel and authorize District Counsel to obtain proposals for Bond Counsel services.

- e. Discuss External Financial Advisor Services and direct staff regarding obtaining proposals regarding same.
- B. Approve and/or ratify approval of payment of claims in the amount of \$24,499.10 (enclosure).
- C. Review and accept September 30, 2023 Unaudited Financial Statements (enclosure).
- D. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget (enclosure).
- E. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary assessed valuation, draft budget, and resolutions).
- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”). Direct staff regarding the filing of the Certification with the Board of County Commissioners and other interested parties.
- H. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
- I. Consider appointment of District Accountant to prepare 2025 Budget.
- J. Discuss statutory requirements for an audit. Authorize District Accountant to obtain proposals to perform the 2023 Audit.

III. LEGAL MATTERS

- A. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).

IV. MANAGER MATTERS

- A. Review and consider approval of Master Services Agreement and Statement of Work (“SOW”) between the District and CliftonLarsonAllen LLP for 2024 Management Services (enclosure).

V. OTHER BUSINESS

VI. ADJOURNMENT

There are no more regular meetings scheduled for 2023.